



## Charmaine Gibbs Studios

### **CODE OF CONDUCT**

#### **LESSONS**

1. Respect is to be shown for every person associated with the studio: teachers, fellow students, accompanists and parents of students.
2. Do NOT show up to your lessons unprepared. Be accountable for your own development.
  - Make a plan each week with your teacher about what you are going to work on during the week in your practice sessions
  - Make and stick to a regular practice plan - this is where the majority of improvement will happen
  - Before you enter the studio, have a plan in place of what you want to achieve during your lesson.
3. Have your music organised as advised by your teacher. Loose sheets of paper get lost and are unacceptable. If you do not bring your music to your lesson, your teacher is well within their rights to refuse you a lesson.
4. Do not complain to your teacher about how tired you are or how busy you have been, even if this is the case. It is no excuse for lack of commitment in your lessons. Energy is a two-way street. Do not expect your teacher to provide the energy for you. They will give of theirs, but in order for it to be a successful partnership, you must also give of yours.
5. During your lesson, write notes down on your music. You cannot possibly remember everything.
6. Recording lessons, either on your phone through Voice Memo, your iPad, or another recording device, is strongly encouraged. Any recordings are for your own private use and are not to be shown to others.

#### **CANCELLING OR CHANGING LESSONS**

1. Please ensure that you are aware of the studio's Terms and Conditions with regard to make-up lessons and what in fact constitutes a 'make-up lesson'.
2. If the circumstances behind a canceled lesson do not constitute a make-up lesson under the Terms and Conditions, do not cause embarrassment to your teacher by requesting one.
3. One lesson time swap with another student is allowed per term. Timetable details are on the studio website under 'Student Timetable'. Your teacher will not organise the 'swap' but will need to be informed once it has been organised.

## **STUDIO CONCERTS**

1. You are expected to perform at the appropriate studio concert ie: Junior, Yrs 10, 11 & 12, or Senior.
2. You are expected to reply to ALL communications regarding the concerts, whether that be by text or email. Your reply is to be sent in a timely manner to not only your teacher but primarily to Charmaine, as it is usually she who does the co-ordinating of all concert information.
3. You MUST adhere to the Studio Performance Dress Policy (see below) and not take it upon yourself to deviate from it. If you are unsure of something, please discuss this with your teacher and/or Charmaine. If you arrive at a concert wearing something that does not comply with the policy, you will be asked to go home and change into something that does comply.
4. You are to provide your accompanist with a clear copy of your sheet music prior to rehearsing with them. It is not your teacher's responsibility to copy music for you.
5. You are to show your accompanist impeccable manners, which includes thanking them both before and after rehearsals and performances.
6. Under NO circumstance are you or your guests to leave a concert before the conclusion of the concert (with the exception of serious illness). This shows deep disrespect for the students who are still to perform.

## **GENERAL HOUSEKEEPING**

1. You will use impeccable manners at all times with your teachers. This includes looking at your teacher and acknowledging them if you see them passing through the waiting room prior to your lesson.
2. Shoes are to be worn at ALL times in the studio.
3. Do not throw rubbish on the floor. There are bins provided.
4. Leave the waiting room as you found it.
5. Trust that your teacher knows best! They are your teacher because of lengthy study and experience. Please respect this. Discuss and ask questions, but in the end, accept your teacher's decisions with regard to any matter concerning your learning and development.
6. Communicate with your teacher in a timely manner about things such as re-scheduling lessons, upcoming performances etc.

## **PERFORMING OUTSIDE THE STUDIO**

1. Every time you perform outside the studio, whether for an audition, master class, eisteddfod or any other performance, you are representing not only yourself but your teacher and the Studio. Ensure you are representing yourself and the Studio in the best way possible, both on and off the stage.
2. Make note of the Studio's Performance Dress Policy (see below) and dress accordingly.

3. Ensure your teacher is aware of where you are performing. You must also get agreement from your teacher about what you are to perform prior to you performing it.

### **PERFORMANCE DRESS POLICY**

Dress codes are enforced for many reasons, but primarily so that what you wear is appropriate and respectful attire for the occasion.

Clothes are a wonderful way to express yourself and and to enhance your performance. If you are not appropriately dressed, it will negatively affect the audience's enjoyment of your performance.

- No jeans
- No joggers / sneakers, Doc Marten style boots
- Any facial hair neat and tidy
- Hair off the face
- No exposed midriffs
- No holes in tights
- No t-shirts
- Dress and skirt hemlines appropriate for your age and the occasion
- If you choose to wear makeup, keep it natural
- Heel height appropriate for your age and the occasion

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Student Signature

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Parent Signature

*EGS*